



Todd Harms
Fire Chief

Jennifer Sheetz
Board President
Division 5

Matt Kelly
Board Vice President
Division 7

Cynthia Saylor
Board Secretary
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, June 11, 2020 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 963 3833 5701 #

Password: 875411 #

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 11, 2020

CALL TO ORDER

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, June 13th at 2:00 pm and Monday, June 15th at 6:00 pm on Channel 14; Webcast at www.sacmetro cable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

	<u>Page No.</u>
CONSENT ITEMS	
1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of May 28, 2020.	6
2. Professional Services Agreement – ALS Ambulance Services (RFP 19-15) - American Medical Response (AMR) Recommendation: Approve the attached agreement for ALS Ambulance Services and authorize the Fire Chief to execute the agreement.	11
3. Special Services Agreement – Integrated Communications Strategies, LLC Recommendation: Authorize the Fire Chief to approve a one-year agreement with Integrated Communications Strategies, LLC for professional consulting services.	30
4. Special Services Agreement – General EMS Consulting with AP Triton, LLC Recommendation: Authorize the Fire Chief to approve a one-year agreement AP Triton, LLC for professional consulting services.	35
5. Disclosure of Material Expenditure – Insurance Brokerage Services – USI Insurance Services Recommendation: Authorize payment of \$40,000 to USI Insurance Services for brokerage services.	46



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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 11, 2020

6. **Disclosure of Material Expenditure – Fiduciary Liability Insurance – RLI Insurance Company** 48
Recommendation: Authorize payment of \$15,957 to RLI Insurance for fiduciary liability insurance.
7. **Amendment to Professional Services Agreement – Security Services** 50
Recommendation: Approve the amendment to the agreement between the District and Lyons Security Services, Inc. and authorize the Fire Chief to execute the amendment.
8. **Amendment to Extend Current Radio System Licensing Agreement** 52
Recommendation: Approve the amendment to extend the current Sacramento Regional Radio Communications System agreement and authorize the Fire Chief to approve the amendment

ACTION ITEMS

1. **Fiscal Year 2020/21 Preliminary Budget (CFO Thomas)** 54
** PDF Separate Attachment
 - A. Resolution – 2020/21 Preliminary Budget for the General Operating Fund 212A 55
 - B. Resolution – 2020/21 Preliminary Budget for the Capital Facilities Fund 212D 57
 - C. Resolution – 2020/21 Preliminary Budget for the Grants Fund 212G 59
 - D. Resolution – 2020/21 Preliminary Budget for the Development Impact Fees Fund 212I 61
 - E. Resolution – 2020/21 Preliminary Budget for the Leased Properties Fund 212L 63
 - F. Resolution – 2020/21 Preliminary Budget for the IGT Fund 212M 65
 - G. Resolution – Adopting a Pay Schedule for Employees 67

Recommendation: Receive Presentation/Adopt FY 2020/21 Budget Resolutions.

2. **Disclosure of Material Expenditure – Commercial Insurance – Special District Risk Management Authority** 68
(Brad Svenningsen, Senior Vice President, of USI Insurance Services)
Recommendation: Receive Presentation and authorize payment of \$1,674,438.82 to Special District Risk Management Authority.
3. **Disclosure of Material Expenditure – Excess Workers' Compensation Insurance – Safety National Casualty Corporation** 70
(Brad Svenningsen, Senior Vice President, of USI Insurance Services)
Recommendation: Receive Presentation and authorize payment of \$423,005.00 to Safety National Casualty Corporation.



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THURSDAY, JUNE 11, 2020

REPORTS

1. **PRESIDENT'S REPORT**—*(President Sheetz)*
2. **FIRE CHIEF'S REPORT**—*(Chief Harms)*
OPERATIONS' REPORT – *(Deputy Chief Bridge)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – *(President Sheetz)*
Next Meeting: TBD
 - B. **Communications Center JPA** – *(DC Shannon)*
Report Out: June 9, 2020 at 9:00 AM
Next Meeting: June 23, 2020 at 9:00 AM
 - C. **California Fire & Rescue Training JPA** – *(DC Shannon)*
Next Meeting: June 18, 2020 at 4:00 PM
 - D. **Finance and Audit Committee** – *(Director Orzalli)*
Next Meeting: TBD
 - E. **Policy Committee** – *(Director Goold)*
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – June 25, 2020 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD



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THURSDAY, JUNE 11, 2020

Posted on June 8, 2020

Melissa Penilla

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.